

# RUTGERS

Center for Effective School Practices —Alternate Route Teacher Program

## Course Offerings



# 2020-2021

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## INTRODUCTION TO THE PROGRAM

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The Alternate Route program is a non-traditional teacher preparation program designed for aspiring teachers who have not completed a formal teacher preparation program at an accredited college or university, but wish to obtain the necessary training to become a NJ certified teacher. As a partner in the New Jersey Provisional Teacher Program, Rutgers University—Center for Effective School Practices (Rutgers—CESP) works with the New Jersey Department of Education to offer 400 hours of formal instruction to alternate route provisional teachers seeking standard certificates for general elementary and subject areas. The Rutgers Alternate Route , coordinates essential pedagogy classes in Bordentown, Camden, Newark, Hackensack, Paterson, Rockaway, and Bridgewater, accommodating a variety of novice teachers, some of whom are career changers seeking greater job satisfaction and others who are recent college graduates seeking to make a difference through teaching.

To meet the diverse needs of our teaching candidates, Rutgers Alternate Route recruits a cadre of outstanding course instructors who have a wealth of educational expertise, classroom and administrative experiences, and repertoire of teaching and management strategies that any developing teaching candidate would treasure. In addition to the minimum requirements for an advanced education degree and 3-5 years of teaching experience, each course instructor has extensive classroom and administrative experience and can offer helpful, practical feedback on issues related to both teaching and navigating the alternate route program requirements.

The curriculum for the Rutgers Alternate Route is driven by the New Jersey Professional Teacher Standards and includes a survey of curriculum and assessments, student characteristics and learning styles, theories of motivation, classroom management and organization, and an introduction to current education industry leaders and vocabulary common to educators. Further, the curriculum is supplemented by the facilitated experiences of the course instructors, who in some instances team-teach sessions to offer as broad a perspective possible given the various placement assignments of the teaching candidates.

Classes are held in 4 hour sessions one evening per week and in 8 hour sessions on designated Saturdays. The teaching format for the classes is a lecture/seminar style with the provisional teachers taking on some responsibility in class discussions as the course instructor guides the class through its examination of the pedagogical topics. The classes are also held in a blended learning format where technology is leveraged for candidates' flexibility in completing course objectives or continued engagement during snow days or unforeseen scheduling challenges.

To ensure that instruction is meeting its intended targets, teaching candidates are assessed through a combination of special projects, written assignments, class participation, and demonstration lessons. Guided by the instructor, teaching candidates collaborate on the preparation of scoring rubrics for assignments and, thereby stake a claim in their own development and accountability measures. Achievement ratings are Excellent, Satisfactory, Passing, and Unsatisfactory and are awarded according to one's performance in assessment areas.

For updates to the requirements please visit:  
<http://www.nj.gov/education/educators/rpr/CEChanges.pdf>

### STEP 1: APPLY FOR A CERTIFICATE OF ELIGIBILITY (CE) with the NJ Department of Education (NJDOE)

#### Requirements:

- Bachelor's Degree
- 3.0 GPA Minimum
- Pass CORE basic skills assessment (offered by ETS)
- Mandated hygiene test (offered at NJDOE County Ed Office)
- Passing Score on Praxis II Exam for license you seek.

### STEP 2:

## OBTAIN YOUR CE

### STEP 3: BEGIN YOUR JOB SEARCH

- **Apply to Rutgers-CE Program**
- **Complete 50-Hour Pre-Service Course**
- Your Certificate of Eligibility (CE) enables you to begin your job search. Securing a teaching position is required for enrollment in the 350 hours of formal instruction—Phase I, Phase II or Phase III. Teaching candidates **ENROLL THEMSELVES** in these courses upon receiving an offer for employment.

### STEP 4:

## START TEACHING!

- It is the responsibility of the hiring school district to enroll you in the Provisional Teacher Process (PTP) and provide you with a mentor.

### Step 5: BEGIN THE PTP

- **Take the required Phase I, Phase II, Phase III, Literacy, and Math Courses**
- **Complete minimum 1 year of mentored teaching**
- **Receive at least 2 years of effective ratings over a 3 year period based on Achieve NJ evaluations**

Once your district/charter school registers you with the NJDOE provisional teacher system, **YOU MUST ENROLL** in training courses. You will also be assigned a mentor teacher.

### STEP 6:

- **Enroll in Supervised Provisional Teaching II Course**
- **Complete Year 2 of Teaching**

#### Pass EdTPA Performance Assessment

This assessment is mandated by the NJDOE  
<http://www.nj.gov/education/educators/rpr/preparation/assessment/>

### STEP 7:

## APPLY WITH THE NJDOE & RECEIVE YOUR STANDARD TEACHING LICENSE!

**\*NOTE:** These steps are specific to the Rutgers CE Program; however, they still provide an overview of the general process in New Jersey.



**If you are interested in the Rutgers Alternate Route Program, please complete our application form found on our Website.**

# cesp.rutgers.edu

## ALTERNATE ROUTE

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- [24-Hour Bridge Course](#)
- [50-Hour Pre-Service Course](#)
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# NJ TEACHING CERTIFICATION ALTERNATE ROUTE APPLICATION FORM

**YOU CANNOT APPLY TO THIS PROGRAM IF YOU ARE SEEKING A CTE ENDORSEMENT OR P-3 ENDORSEMENT.**

YOUR INFORMATION

**First Name \***

**Last Name \***

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## COURSE DESCRIPTIONS

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### Alternate Route Provisional Teacher Training Phase I (ALT09) \$595

You MUST have a Provisional Teaching License and a teaching position to enroll in this course.

This course provides 80 hours of instruction and is delivered in a blended learning environment that involves both in-person and online instruction. The curriculum is designed to help Alternate Route Candidates develop teacher competencies in the following areas:

- Assessment
- Content Knowledge
- Ethical Practice
- Leadership and Collaboration
- Learning Differences
- Learning Environment
- Planning for Instruction
- Instructional Strategies
- Professional Development

Phases I, II and III are taken as part of a cohort arrangement.

“ My overall impression of this course is very positive. I have attended 2 classes of another alternate route course with a different provider and by far this class is a much better one. We interact with each other more, we use more multimedia. The independent work is relevant to what we are doing in the classroom.

**Dr. Pierantoni** is pleasant and very helpful so he made the class more interesting and productive. I also like the idea of the conference. Not only did I learn from the sessions but I also got a chance to meet others in my field I would otherwise have not met. Thanks again!”

**Ibrahim Sheikh**

*John F. Kennedy High School—Paterson*



“ This course has been very helpful in allowing me as a new teacher to feel less isolated. It is good to have the support and interaction of others teachers who are experiencing similar situations. Likewise it is encouraging to learn from and have access to the wisdom and insight of a veteran educator, **Dr. Hall**. There is certainly a nice balance of the two. The conference was a nice way for me to have the opportunity to have professional development in areas which interested me, but weren't part of the normal curriculum. I would take advantage of others opportunities such as this if they became available.”

**Georgianne Tomkins**

*West Side High School-Newark*

## COURSE DESCRIPTIONS (CONTINUED)

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### **Alternate Route Provisional Teacher Training Phase II (ALT06)**

**\$490**

You **MUST** have a Provisional Teaching License and a teaching position to enroll in this course.

This course provides 60 hours of instruction and is delivered in a blended learning environment that involves both in-person and online instruction. The curriculum is designed to help Alternate Route Candidates develop teacher competencies in the following areas:

- Assessment
- Instructional Strategies
- Learner Development
- Planning for Instruction

Phases I, II and III are taken as part of a cohort arrangement.

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### **Alternate Route Provisional Teacher Training Phase III (ALT07)**

**\$490**

You **MUST** have a Provisional Teaching License and a teaching position to enroll in this course.

This course provides 60 hours of instruction and is delivered in a blended learning environment that involves both in-person and online instruction. The curriculum is designed to help Alternate Route Candidates develop teacher competencies in the following areas:

- Assessment
- Learning Environment
- Learning Differences
- Leadership and Collaboration

Phases I, II and III are taken as part of a cohort arrangement.

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### **Alternate Route Supervised Provisional Teaching Year I (ALT00)**

**No Fee**

You **MUST** have a Provisional Teaching License and a teaching position to complete this course.

This course complements the content of instructional modules, fulfilling the first year clinical application requirement for provisionally licensed teachers. Candidates work with the support of a mentor to develop effective teaching practices, including effective classroom management, instructional methods, instructional planning, monitoring and assessing student behavior and learning, and differentiating instruction. Candidates receive formal observations from the evaluator of record, ideally aiming for a minimum of two consecutive effective evaluation ratings. This course places a heavy emphasis on the creation of required artifacts needed for both program completion and State Licensure.

## COURSE DESCRIPTIONS (CONTINUED)

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### **50-Hour Online Pre-Service Course (ALT15)** **\$295**

This course satisfies the requirement by the New Jersey Department of Education for prospective K-12 teachers applying for their Certificate of Eligibility. The primary goal of the program is to provide the prospective teacher with an overview of the teaching profession, featuring classroom management, lesson planning, and job search strategies.

The course is delivered online and also requires 20 hours of clinical education work which includes a four-hour classroom observation in the candidate's intended area of endorsement, delivery of a guest lesson in a classroom setting, and an interactive field experience.

The class is completely online and asynchronous, which means there is never a set time when you are required to be online with the instructor. Nevertheless, it should be noted that due dates for course assignments are firm. Candidates complete independent assignments using a Rutgers course management system to which all participants are subscribed prior to the start of class.

You **MUST HOLD** a Certificate of Eligibility ( CE) or **MEET NJDOE's CE** requirements to enroll in this course. Sample learning modules include:

- NJ Professional Teaching Standards
- Teacher Development, Effectiveness & Impact
- Lesson Planning
- Classroom Legal Issues
- Survey of Instructional and Engagement Strategies

This course also requires candidates to draft a resume and cover letter suitable for the teaching profession.

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### **45-Hour Literacy Across the Curriculum Course (ALT02)** **\$370**

The purpose of this course is to introduce practices for teaching both basic literacy skills as well as distinct approaches to literacy that are used in academic disciplines such as science, mathematics, and history. While lower elementary teachers will learn strategies to ensure the mastery of basic literacy skills, middle and high school teachers in discipline-specific courses will advance their knowledge and expertise to help students interpret the complex texts associated with each distinct discipline. Further, elementary, middle and high school teachers will focus on discrete ways that writing is used in the specific discipline so that students learn writing practices that are specific to the various subjects and purposes. Of additional importance is the inclusion of English Language Learners and research to support their development of basic and academic literacy skills. Candidates work asynchronously as they engage with readings, power points and videos; then demonstrate learning through written reflections and performance assignments.

The class is completely online and asynchronous, which means there is never a set time when you are required to be online with the instructor. Nevertheless, it should be noted that due dates for course assignments are firm. Candidates complete independent assignments using a Rutgers course management system to which all participants are subscribed prior to the start of class.



## **COURSE DESCRIPTIONS (CONTINUED)**

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### **45-Hour Online Math Across the Curriculum Course (ALT10)**

**\$370**

This course is designed to foster an awareness that Mathematical Literacy, or Numeracy, is not the sole responsibility of the mathematics department. All content areas should, in fact, contribute to the development and enhancement of students numeracy skills including their ability to describe and explain their strategies and reasoning. This course will emphasize the rationale for teaching numeracy across the curriculum and distinguish for candidates the difference between the practice of teaching math content to students versus the practice of developing students' mathematical literacy. Candidates will explore content and methods for instructing all domains in mathematics at their grade level including strategies to ensure equity for all learners, inter-curricular connections, assessment design and effective instructional planning. Candidates work asynchronously as they engage with readings, power points and videos; then demonstrate learning through written reflections and performance assignments.

The class is completely online and asynchronous, which means there is never a set time when you are required to be online with the instructor. Nevertheless, it should be noted that due dates for course assignments are firm. Candidates complete independent assignments using a Rutgers course management system to which all participants are subscribed prior to the start of class.

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### **60-Hour Supervised Provisional Teaching Year II (ALT12)**

**\$435**

The purpose of this course is help second year provisional teachers build upon and refine basic teaching skills introduced in the initial year of teaching. This course is conducted primarily as a laboratory course under the joint supervision of the evaluator of record and the CE - provider program. Candidates receive formal observations from the evaluator of record, ideally aiming for a minimum of two consecutive effective evaluation ratings. With support from the CE program, candidates reflect on video-recordings of teaching experiences and explore pedagogical practices and beliefs in order to improve student learning and their teaching. Similar to the first course in this series, this course emphasizes the procurement of required artifacts needed for both program completion and State Licensure. NOTE: Successful completion of the Commissioner -approved performance assessment (edTPA) is a program exit requirement for this CE program.

**2020 - 2021  
CLASS OFFERINGS  
BRIDGEWATER SITE**

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➤ **80-Hour Phase I (ALT09-259)**

Thursday, September 17, 2020  
Thursday, September 24, 2020  
Saturday, October 3, 2020  
Thursday, October 8, 2020  
Thursday, October 15, 2020  
Saturday, October 24, 2020  
Thursday, October 29, 2020  
Thursday, November 5, 2020  
Saturday, November 7, 2020  
Thursday, November 12, 2020

Thursday, November 19, 2020  
Thursday, December 3, 2020  
Saturday, December 5, 2020  
Thursday, December 10, 2020  
Saturday, December 12, 2020

Classes meet 4:30pm—8:30pm Weeknights and 8:30am—4:30pm on Saturdays.

➤ **Phase II (ALT06-259)**

Thursday, January 14, 2021  
Thursday, January 21, 2021  
Saturday, January 23, 2021  
Thursday, January 28, 2021  
Thursday, February 4, 2021  
Thursday, February 11, 2021  
Saturday, February 20, 2021

Thursday, February 25, 2021  
Thursday, March 6, 2021  
Thursday, March 11, 2021  
Saturday, March 13, 2021

Classes meet 4:30pm—8:30pm Weeknights and 8:30am—4:30pm on Saturdays.

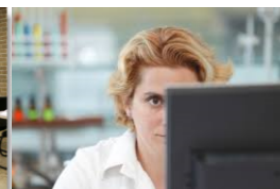
➤ **Phase III (ALT07-259)**

Thursday, March 25, 2021  
Thursday, April 1, 2021  
Saturday, April 17, 2021  
Thursday, April 22, 2021  
Saturday, April 24, 2021  
Thursday, April 29, 2021

Saturday, May 1, 2021(Annual Conference)  
Thursday, May 6, 2021  
Saturday, May 8, 2021  
Thursday, May 13, 2021  
Thursday, May 20, 2021

Classes meet 4:30pm—8:30pm Weeknights and 8:30am—4:30pm on Saturdays.

# About Rutgers Alternate Route....



*The Rutgers-CESP Regional Training Center for Alternate Route Teachers develops in aspiring and provisionally licensed K-12 teachers the competencies to facilitate academic skill acquisition and character development essential for student success.*

**Mission  
Statement**

**Since 2003**, the Rutgers CESP Regional Training Center for Alternate Route Teachers has helped career changers, recent college graduates and substitute teachers launch careers in education as provisionally licensed teachers. The center serves alternate route teaching candidates in six counties throughout New Jersey, including Camden and Mercer counties. Our program features engaging, interactive classes with course colleagues as well as individual attention from caring instructors committed to helping candidates realize their potential as effective and transformational teachers.

**2020—2021  
CLASS OFFERINGS  
CAMDEN SITE**

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➤ **80-Hour Phase I (ALT09–260)**

Wednesday, September 16, 2020  
Wednesday, September 23, 2020  
Saturday, October 3, 2020  
Wednesday, October 7, 2020  
Wednesday, October 14, 2020  
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Wednesday, October 28, 2020  
Wednesday, November 4, 2020  
Saturday, November 7, 2020

Wednesday, November 11, 2020  
Wednesday, November 18, 2020  
Wednesday, December 2, 2020  
Saturday, December 5, 2020  
Wednesday, December 9, 2020  
Saturday, December 12, 2020

Classes meet 4:30pm—8:30pm Weeknights and 8:30am—4:30pm on Saturdays.

➤ **Phase II (ALT06–260)**

Wednesday, January 13, 2021  
Wednesday, January 20, 2021  
Saturday, January 23, 2021  
Wednesday, January 27, 2021  
Wednesday, February 3, 2021  
Wednesday, February 10, 2021  
Saturday, February 20, 2021  
Wednesday, February 24, 2021

Saturday, March 6, 2021  
Wednesday, March 10, 2021  
Saturday, March 13, 2021

Classes meet 4:30pm—8:30pm Weeknights and 8:30am—4:30pm on Saturdays.

➤ **Phase III (ALT07–260)**

Wednesday, March 24, 2021  
Wednesday, March 30, 2021  
Saturday, April 17, 2021  
Wednesday, April 21, 2021  
Saturday, April 24, 2021  
Wednesday, April 28, 2021  
Saturday, May 1, 2021 (Annual Conference)

Wednesday, May 5, 2021  
Saturday, May 8, 2021  
Wednesday, May 12, 2021  
Wednesday, May 19, 2021

Classes meet 4:30pm—8:30pm Weeknights and 8:30am—4:30pm on Saturdays.

**Check out our  
Website!  
cesp.rutgers.edu**



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**ALTERNATE ROUTE**

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- About Rutgers ALT Route
- 24-Hour Bridge Course
- 50-Hour Pre-Service Course
- 350-Hour Formal Instruction
- Registration Resources
- Program Application Form
- Program Transfer Form
- Blog
- FAQ
- Contact Us

**ALTERNATE ROUTE**



**2020—2021  
CLASS OFFERINGS  
HACKENSACK SITE**

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➤ **80-Hour Phase I (ALT09–261)**

Wednesday, September 16, 2020  
Wednesday, September 23, 2020  
Saturday, October 3, 2020  
Wednesday, October 7, 2020  
Wednesday, October 14, 2020  
Saturday, October 24, 2020  
Wednesday, October 28, 2020  
Wednesday, November 4, 2020  
Saturday, November 7, 2020

Wednesday, November 11, 2020  
Wednesday, November 18, 2020  
Wednesday, December 2, 2020  
Saturday, December 5, 2020  
Wednesday, December 9, 2020  
Saturday, December 12, 2020

Classes meet 4:30pm—8:30pm Weeknights and 8:30am—4:30pm on Saturdays.

➤ **Phase II (ALT06–261)**

Wednesday, January 13, 2021  
Wednesday, January 20, 2021  
Saturday, January 23, 2021  
Wednesday, January 27, 2021  
Wednesday, February 3, 2021  
Wednesday, February 10, 2021  
Saturday, February 20, 2021  
Wednesday, February 24, 2021

Saturday, March 6, 2021  
Wednesday, March 10, 2021  
Saturday, March 13, 2021

Classes meet 4:30pm—8:30pm Weeknights and 8:30am—4:30pm on Saturdays.

➤ **Phase III (ALT07–261)**

Wednesday, March 24, 2021  
Wednesday, March 30, 2021  
Saturday, April 17, 2021  
Wednesday, April 21, 2021  
Saturday, April 24, 2021  
Wednesday, April 28, 2021

Saturday, May 1, 2021 (Annual Conference)  
Wednesday, May 5, 2021  
Saturday, May 8, 2021  
Wednesday, May 12, 2021  
Wednesday, May 19, 2021

Classes meet 4:30pm—8:30pm Weeknights and 8:30am—4:30pm on Saturdays.

**Did you know you  
can register online?  
[cesp.rutgers.edu](http://cesp.rutgers.edu)**



[cesp.rutgers.edu](http://cesp.rutgers.edu)

**2020—2021  
CLASS OFFERINGS  
MERCER SITE**

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**➤ 80-Hour Phase I (ALT09–262)**

Friday, September 18, 2020  
Friday, September 25, 2020  
Saturday, October 3, 2020  
Friday, October 9, 2020  
Friday, October 16, 2020  
Saturday, October 24, 2020  
Friday, October 30, 2020  
Friday, November 6, 2020

Saturday, November 7, 2020  
Friday, November 13, 2020  
Friday, November 20, 2020  
Friday, December 4, 2020  
Saturday, December 5, 2020  
Friday, December 11, 2020  
Saturday, December 12, 2020

Classes meet 5:30pm—9:30pm Weeknights and 8:30am—4:30pm on Saturdays.

**➤ Phase II (ALT06–262)**

Friday, January 15, 2021  
Friday, January 22, 2021  
Saturday, January 23, 2021  
Friday, January 29, 2021  
Friday, February 5, 2021  
Friday, February 12, 2021  
Saturday, February 20, 2021

Friday, February 26, 2021  
Saturday, March 6, 2021  
Friday, March 12, 2021  
Saturday, March 13, 2021

Classes meet 4:30pm—8:30pm Weeknights and 8:30am—4:30pm on Saturdays.

**➤ Phase III (ALT07–262)**

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Friday, April 2, 2021  
Saturday, April 17, 2021  
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Saturday, April 24, 2021  
Friday, April 30, 2021

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Saturday, May 8, 2021  
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Friday, May 21, 2021

Classes meet 4:30pm—8:30pm Weeknights and 8:30am—4:30pm on Saturdays.

**3 RESOURCES FOR NOVICE TEACHERS GETTING A HANDLE ON TWITTER**  
04/10/2018 - 11:24  
Rutgers Alternate Route provides opportunities for teaching candidates to leverage social media spaces for professional learning and to expand awareness of new technologies for K-12 teaching and learning. Ensuring that our teachers are up to date on the latest tech trends and innovations is a...

**TOP 10 PROVISIONAL CERTIFICATE QUESTIONS FROM DISTRICTS**  
04/10/2018 - 11:10  
The NJ Department of Education's three-tiered system for becoming a teacher and obtaining a standard license can be confusing to follow for both candidates and school districts. Hiring school districts bear an array of responsibilities during the Provisional Teacher Process.

**TOP 8 PROVISIONAL CERTIFICATE QUESTIONS FROM ALTERNATE ROUTE CANDIDATES**  
04/06/2018 - 03:05  
In order to obtain a standard teaching certificate in the State of New Jersey, new teachers must first complete the Provisional Teacher Process. Only after completing this process, can alternate route candidates apply to receive a standard certificate. Here's everything you need...

**5 TIPS FOR ALTERNATE ROUTE CANDIDATES PREPARING FOR EDTPA**  
04/06/2018 - 02:29  
Alternate route candidates training in New Jersey are required to complete edTPA, a State-mandated teaching performance assessment, in order to receive their teaching certification. edTPA requirements impact alternate route teachers entering

**NJ ALTERNATE ROUTE TAGS**  
#RUGSEAR Twitter EdChats  
Alternate Route Champion Spotlight  
Alternate Route in NJ  
Celebrating Teachers  
For District Leaders  
NJ teaching jobs  
PLN  
Professional Learning  
Teaching Jobs  
Teaching Strategies  
Technology for Teachers  
edchats  
twitter educational chats

**NICOLE SLOTA'S VIDEO**  
video The common challenge teachers face is having too little time in the day.

**Read our BLOG  
for teaching tips and  
important certification  
updates.**

**2020–2021  
CLASS OFFERINGS  
NEWARK SITE**

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➤ **80–Hour Phase I (ALT09–263)**

Wednesday, September 16, 2020  
Wednesday, September 23, 2020  
Saturday, October 3, 2020  
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➤ **Phase II (ALT06–263)**

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Saturday, January 23, 2021  
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Saturday, March 6, 2021  
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➤ **Phase III (ALT07–263)**

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Wednesday, March 30, 2021  
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## DESIGN & DELIVERY



Our Alternate Route Program maintains a dynamic learning environment and considers the needs of working education professionals. Rutgers Alternate Route features blended learning environments at our sites, offering online, face-to-face, and asynchronous independent tutorials. Classes meet one evening per week and one Saturday per month. Candidates who cannot attend Saturday sessions due to Sabbath observations may participate in make-up sessions on Sundays.



**2020-2021  
CLASS OFFERINGS  
PATERSON SITE**

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➤ **80-Hour Phase I (ALT09-264)**

Thursday, September 17, 2020  
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**Consult our  
FAQs**

**for answers to commonly  
asked questions**



**2020-2021  
CLASS OFFERINGS  
ROCKAWAY SITE**

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**Got  
Questions?**



**Email  
Us!**

**[altroute@gse.rutgers.edu](mailto:altroute@gse.rutgers.edu)**



**2020-2021**  
**50-HOUR PRE-SERVICE OFFERINGS**  
**ONLINE COURSE**

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These classes are completely online and asynchronous, which means you work at your own pace and there is never a set time when you are required to be online with the instructor. Nevertheless, it should be noted that due dates for the course assignments are firm. In addition to completing the course modules, you must also complete 20 hours of clinical experience. The clinical component is invested in conducting a 4 hour classroom observation; developing and enhancing a lesson that you will teach; delivering the lesson to your targeted student age group in a simulated classroom setting; and reflecting on the lesson as part of your professional teaching practice. The clinical experience also includes 4 hours of interaction with students via tutoring, small group instruction, workshop presentation, event chaperoning, or other relevant volunteer experience.

➤ **September 2020 Class (ALT15-138)**

Saturday, September 5, 2020 - Saturday, September 26, 2020

*\*You should plan to start working the first day listed and submit all work by the final day listed.*

*\*\*CLINICAL EXPERIENCE REQUIRED TO COMPLETE 50 HOURS (Prior to 09/22/18.) Begin Scheduling your observation immediately. Please contact us with any questions.*

➤ **October 2020 Class (ALT15-139)**

Saturday, October 3, 2020 - Saturday, October 24, 2020

*\*You should plan to start working the first day listed and submit all work by the final day listed.*

*\*\*CLINICAL EXPERIENCE REQUIRED TO COMPLETE 50 HOURS (Prior to 10/27/18) Begin Scheduling your observation immediately. Please contact us with any questions.*

➤ **November 2020 Class (ALT15-140)**

Saturday, November 7, 2020 - Saturday, November 28, 2020

*\*You should plan to start working the first day listed and submit all work by the final day listed.*

*\*\*CLINICAL EXPERIENCE REQUIRED TO COMPLETE 50 HOURS (Prior to 11/24/18) Begin Scheduling your observation immediately. Please contact us with any questions.*

➤ **December 2020 Class (ALT15-141)**

Saturday, December 5, 2020 - Saturday, December 26, 2020

*\*You should plan to start working the first day listed and submit all work by the final day listed.*

*\*\*CLINICAL EXPERIENCE REQUIRED TO COMPLETE 50 HOURS (Prior to 12/22/18.) Begin Scheduling your observation immediately. Please contact us with any questions.*

➤ **January 2021 Class (ALT15-142)**

Saturday, January 9, 2021 - Saturday, January 30, 2021

*\*You should plan to start working the first day listed and submit all work by the final day listed.*

*\*\*CLINICAL EXPERIENCE REQUIRED TO COMPLETE 50 HOURS (Prior to 11/24/18) Begin Scheduling your observation immediately. Please contact us with any questions.*

➤ **February 2021 Class (ALT15-143)**

Saturday, February 6, 2021 - Saturday, February 27, 2021

*\*You should plan to start working the first day listed and submit all work by the final day listed.*

*\*\*CLINICAL EXPERIENCE REQUIRED TO COMPLETE 50 HOURS (Prior to 12/22/18.) Begin Scheduling your observation immediately. Please contact us with any questions.*

**2020-2021**  
**50-HOUR PRE-SERVICE OFFERINGS**  
**ONLINE COURSE**



**This is NOT a stand alone course.**

**Candidates who register for this course are expected to continue with the Rutgers-CE program for the remainder of the 400-hour course of study.**

➤ **March 2021 Class (ALT15-144)**

Saturday, March 6, 2021 - Saturday, March 27, 2021

*\*You should plan to start working the first day listed and submit all work by the final day listed.*

*\*\*CLINICAL EXPERIENCE REQUIRED TO COMPLETE 50 HOURS (Prior to 01/26/19.) Begin Scheduling your observation immediately. Please contact us with any questions.*

➤ **April 2021 Class (ALT15-145)**

Saturday, April 3, 2021 - Saturday, April 24, 2021

*\*You should plan to start working the first day listed and submit all work by the final day listed.*

*\*\*CLINICAL EXPERIENCE REQUIRED TO COMPLETE 50 HOURS (Prior to 02/23/19.) Begin Scheduling your observation immediately. Please contact us with any questions.*

➤ **May 2021 Class (ALT15-146)**

Saturday, May 1, 2021 - Saturday, May 22, 2021

*\*You should plan to start working the first day listed and submit all work by the final day listed.*

*\*\*CLINICAL EXPERIENCE REQUIRED TO COMPLETE 50 HOURS (Prior to 03/23/19.) Begin Scheduling your observation immediately. Please contact us with any questions.*

➤ **June 2021 Class (ALT15-147)**

Saturday, June 5, 2021 – Saturday June 26, 2021

*\*You should plan to start working the first day listed and submit all work by the final day listed.*

*\*\*CLINICAL EXPERIENCE REQUIRED TO COMPLETE 50 HOURS (Prior to 4/27/19) Begin Scheduling your observation immediately. Please contact us with any questions.*

➤ **July 2021 Class (ALT15-148)**

Saturday, July 10, 2021—July 31, 2021

*\*You should plan to start working the first day listed and submit all work by the final day listed.*

*\*\*CLINICAL EXPERIENCE REQUIRED TO COMPLETE 50 HOURS (Prior to 5/25/19) Begin Scheduling your observation immediately. Please contact us with any questions.*

**2020-2021**  
**45–HOUR LITERACY ACROSS THE CURRICULUM OFFERINGS**  
**ONLINE COURSE**

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The purpose of this course is to introduce research-based strategies for teaching both basic literacy skills as well as distinct approaches to literacy that are used in academic disciplines such as science, mathematics, and history. While lower elementary teachers will learn strategies to ensure the mastery of basic literacy skills, middle and high school teachers in discipline-specific courses will advance their knowledge and expertise to help students interpret the complex texts associated with each distinct discipline. Further, elementary, middle and high school teachers will focus on discrete ways that writing is used in the specific discipline so that students learn writing practices that are specific to the various subjects and purposes. Of additional importance is the inclusion of English Language Learners and research to support their development of basic and academic literacy skills.

Candidates work asynchronously as they engage with readings, power points and videos; then demonstrate learning through written reflections and performance assignments. This means you work at your own pace and there is never a set time when you are required to be online with the instructor. **Nevertheless, it should be noted that due dates for the course assignments are firm.**

***Because it is an online course, Literacy Across the Curriculum can be taken simultaneously with Phases I, II, or III.***

➤ **Fall 2020 Class (ALT02–254)**

Monday, October 19, 2020 - Monday, November 9, 2020

*\*You should plan to start working the first day listed and submit all work according to the published deadlines.*

➤ **Summer I 2021 Class (ALT02–257)**

Monday, June 7, 2021 – Monday, June 21, 2021

*\*You should plan to start working the first day listed and submit all work according to the published deadlines.*

➤ **Winter 2021 Class (ALT02–255)**

Monday, February 1, 2021 - Monday, February 22, 2021

*\*You should plan to start working the first day listed and submit all work according to the published deadlines.*

➤ **Summer II 2021 Class (ALT02–258)**

Monday, July 12, 2021 – Monday, July 26, 2021

*\*You should plan to start working the first day listed and submit all work according to the published deadlines.*

➤ **Spring 2021 Class (ALT02–256)**

Monday, April 5, 2021 - Monday, April 26, 2021

*\*You should plan to start working the first day listed and submit all work according to the published deadlines.*

➤ **Summer III 2021 Class (ALT02–259)**

Monday, August 2, 2021 – Monday, August 16, 2021

*\*You should plan to start working the first day listed and submit all work according to the published deadlines.*

**2020-2021**  
**45–HOUR MATH ACROSS THE CURRICULUM OFFERINGS**  
**ONLINE COURSE**

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This course is designed to foster an awareness that Mathematical Literacy, or Numeracy, is not the sole responsibility of the mathematics department. All content areas should, in fact, contribute to the development and enhancement of students numeracy skills including their ability to describe and explain their strategies and reasoning. This course will emphasize the rationale for teaching numeracy across the curriculum and distinguish for candidates the difference between the practice of teaching math content to students versus the practice of developing students' mathematical literacy. Candidates will explore content and methods for instructing all domains in mathematics at their grade level including strategies to ensure equity for all learners, inter-curricular connections, assessment design and effective instructional planning.

Candidates work asynchronously as they engage with readings, power points and videos; then demonstrate learning through written reflections and performance assignments. This means you work at your own pace and there is never a set time when you are required to be online with the instructor. **Nevertheless, it should be noted that due dates for the course assignments are firm.**

***Because it is an online course, Math Across the Curriculum can be taken simultaneously with Phases I, II, or III.***

➤ **Fall 2020 Class (ALT10–254)**

Monday, November 16, 2020–Monday, December 7, 2020  
*\*You should plan to start working the first day listed and submit all work according to the published deadlines.*

➤ **Summer I 2021 Class (ALT10–257)**

Monday, June 14, 2021 – Monday, June 28, 2021  
*\*You should plan to start working the first day listed and submit all work according to the published deadlines.*

➤ **Winter 2021 Class (ALT10–255)**

Monday, March 1, 2021 – Monday, March 22, 2021  
*\*You should plan to start working the first day listed and submit all work according to the published deadlines.*

➤ **Summer II 2021 Class (ALT10–258)**

Monday, July 19, 2021 - Monday, August 2, 2021  
*\*You should plan to start working the first day listed and submit all work according to the published deadlines.*

➤ **Spring 2021 Class (ALT10–256)**

Monday, May 3, 2021 - Monday, May 24, 2021  
*\*You should plan to start working the first day listed and submit all work according to the published deadlines.*

➤ **Summer III 2021 Class (ALT10–259)**

Monday, August 16, 2021 – Monday, August 30, 2021  
*\*You should plan to start working the first day listed and submit all work according to the published deadlines.*

## FREQUENTLY ASKED QUESTIONS

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**Q. What is the process to receive a Certificate of Eligibility?**

**A.** Please see “Certification 101” on page 4.

**Q. What classes can I take without a job?**

**A.** You can take the 50-Hour Pre-Service class, the 45-Hour Math class, and the 45-Hour Literacy class, all of which are offered completely online, without having a teaching job. All other classes require a Certificate of Eligibility AND a contractual teaching position.

**Q. Which classes are offered online?**

**A.** At present, the 50-Hour Pre-Service class, the 45-Hour Math class, and the 45-Hour Literacy class are all offered exclusively online.

**Q. Which classes require in-person attendance?**

**A.** The classes in our Phase-Series (Phase I, Phase II, and Phase III ) all require attendance at the scheduled locations and times.

**Q. Do I need to purchase any books or materials?**

**A.** No, all the resources you will need will be provided to you at the start of the class.

**Q. What is the format for the 50-Hour Pre-Service class?**

**A.** It is offered completely online. At no time are you required to attend a class in-person. You will also be required to complete a 4-hour classroom observation. (See next question.)

**Q. What does the 4-Hour classroom observation entail? Do I need to observe an actual classroom setting?**

**A.** It is preferred that you complete an onsite observation in a classroom in the subject matter you intend to teach; however the instructor will provide an online video for those who do not have access to a classroom, especially during the Summer sessions.

## FREQUENTLY ASKED QUESTIONS (CONTINUED)

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**Q. Do I need to be technologically savvy to take an online class?**

No, all you need is a computer, basic internet service, and a Web browser, plus the ability to upload documents. We assure you, it's really that simple.

**Q. What is Canvas?**

**A.** Canvas is our "online classroom". It is the Web-based course management system we use to run our online classes. This is how instructors will provide the syllabus, course materials, and assignments to students. These systems provide students with a way to interact with their instructor and each other, ask questions, and submit completed assignments.

**Q. Do I need to be online during the hours posted in order to get credit for an online class?**

**A.** No, the class is operated asynchronously. This means you work at your own pace and there is never a set time when you are required to be online with the instructor. You can log on at any time once the class begins. However, there are set deadlines for completing class assignments.

**Q. I am a Sabbath observer, therefore I cannot attend Saturday classes, is there another time I can make this up?**

**A.** The instructors for both our online and in-person classes will make flexible accommodations for people with religious obligations.

**Q. Will there be a grade given for the class?**

**A.** There are no "traditional" grades. For the 50-Hour Pre-Service class, you will receive a Verification of completion Form (VOPC) upon satisfactorily completing the course. For all other classes, you will have access to your grades through the registration portal.

***If you have other FAQ. Please consult our website at [cesp.rutgers.edu](http://cesp.rutgers.edu)***

**TRAINING  
SITES:**

**MEETING  
LOCATIONS:**

**BRIDGEWATER**

Somerset Vocational and Technical High School  
14 Vogt Drive  
Bridgewater, NJ 08807  
  
(908) 526-8900 x7361

**CAMDEN**

Rutgers Camden— Paul Robeson Library  
300 N. 4th Street  
Camden, NJ 08102  
  
(856) 225-6033

**HACKENSACK**

Bergen Arts & Science Charter School High  
  
43 Maple Avenue  
  
Hackensack, NJ 07601  
  
(201) 968-5039

**MERCER**

Rutgers ECO Complex  
1200 Florence Columbus Rd  
Bordentown, NJ 08505  
  
(609) 499-3600

**NEWARK**

Discovery Charter School  
240 Halsey Street  
Newark, NJ 07102  
  
(973) 623-0222

**PATERSON**

Paterson School #8  
  
35 Chadwick Street  
  
Paterson, NJ 07503  
  
(973) 321-0080

**ROCKAWAY**

Morris Knolls High School  
50 Knolls Drive  
Rockaway, NJ 07866  
  
(973) 664-2209

# Appendix



## REGISTRATION POLICIES

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### Payment Policy:

- Payments are due on or before your first day of class. A fee of \$50.00 is assessed for late payment. If payment is not received by the 3rd class meeting, registration is cancelled and candidate will not be considered enrolled.
- All returned checks will be assessed a \$25.00 fee and the subsequent payment must be received in the form of a money order.
- If a check or money order payment is made by someone other than the Alternate Route candidate, be sure to include the candidate's name on the check.
- Please make all checks and money orders payable to Rutgers University.
- All enrolled candidates must pay course fees, regardless of licensing negotiations or appeals status with the state licensing entities. CESP is not responsible for refunding fees to candidates who experience misguidance related to licensing from other sources.

### Method of Payment:

There are three methods of payment for our Regional Training Center:

- You may register online with credit or debit card at <http://ce-catalog.rutgers.edu/search.cfm>. Enter "Alternate Route" in the keyword box to search for your desired course.
- You may mail a Registration Form, along with a check or money order to the CESP office at the address below. Please indicate which site you are attending on your check or money order, but **do not** include your social security number.
- You may call the CESP office during business hours to complete registration by phone with a credit card.

### Registration Deadline:

- The deadline for online registration for the Pre-Service, 45-hour Math, and 45-hour Literacy courses is two business days prior to the start of the course.
- The deadline for online registration for the Phase I, Phase II, Phase III, and Accelerated Phase I courses is the first day of the course. After that, you must pay a \$50 late registration fee.

### Cancellation Policy:

- If a class is undersubscribed, it may be cancelled. A full refund will be issued in such cases.

### Refund Policy:

- A full refund will be issued upon receipt of a **withdrawal form** received at least 10 business days prior to the course start date. Requests must be made using the Refund Request form found on our website. Verbal requests are not acceptable.
- A partial refund, less \$25.00, will be issued for written cancellations received less than 10 business days prior to the course start date.
- Refunds or credits will not be offered once the course has begun.

### Contact Information:

**Mail:** Alternate Route  
Rutgers University—CESP  
80 Cottontail Lane; Suite 410  
Somerset, NJ 08873

**Phone:** 732-564-9100  
**Fax:** 732-564-9099  
**Email:** altroute@gse.rutgers.edu

# REGISTER ONLINE

<http://ce-catalog.rutgers.edu/search.cfm>

Enter "Alternate Route" in Keyword Box.  
No other information is needed.

**RUTGERS** Continuing Studies

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**SEARCH**

Use one or more of the Course Search options below to search for upcoming courses. The Keyword field searches course codes, titles, descriptions, and instructor names. Or you can select a group of related courses using the Program Search list. You must login or create a new account to add items to your cart.

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Department: - Department -

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Click "SEARCH".

<b>NEW</b> NJ Alternate Route Provisional Teacher Training Phase 1 (Accelerated) Effective School Practices Rutgers Camden Campus - Fine Arts Building	Spring 2014	5/24/14 6/21/14			\$ 580	Registration Available
NJ Alternate Route Provisional Teacher Training Phase 3 Effective School Practices Rutgers Cooperative Extension - Mercer County	Spring 2014	3/07/14 5/16/14			\$ 460	Registration Ended
NJ Alternate Route Provisional Teacher Training Phase 3 Effective School Practices Rutgers Camden Campus - Fine Arts Building	Spring 2014	3/12/14 5/21/14			\$ 460	Registration Available
<b>NEW</b> NJ Alternate Route Provisional Teacher Training Phase 3 Effective School Practices Somerset County Vo-Tech High School	Spring 2014	3/13/14 5/22/14			\$ 460	Registration Ended
NJ Alternate Route Provisional Teacher Training Phase 3 Effective School Practices JFK High School, Paterson	Spring 2014	3/13/14 5/22/14			\$ 460	Registration Ended
<b>NEW</b> NJ Alternate Route Provisional Teacher Training Phase 3 Effective School Practices Discovery Charter School, Newark	Spring 2014	3/13/14 5/22/14			\$ 460	Registration Ended

Find Your Course.

Click "Registration Available."



Center for Effective School Practices —Alternate Route Teacher Program

# ALTERNATE ROUTE REGISTRATION AND PAYMENT FORM (Rev 05-01-18)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Position: \_\_\_\_\_ Subject Area: \_\_\_\_\_ Grade Level: \_\_\_\_\_

School: \_\_\_\_\_ District: \_\_\_\_\_

Home Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Work Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ School Fax: \_\_\_\_\_

### Payment Policy:

- Payments are due on or before your 1st day of class. A fee of \$50.00 is assessed for late payment. If payment is not received by the 3rd class meeting, registration is cancelled and candidate will not be considered enrolled.
- All returned checks will be assessed a \$25.00 fee and the subsequent payment must be received in the form of a money order.
- If a check or money order payment is made by someone other than the Alternate Route candidate, be sure to include the candidate's name on the check.
- Please make all checks and money orders payable to Rutgers University.
- All enrolled candidates must pay course fees, regardless of licensing negotiations or appeals status with the state licensing entities. CESP is not responsible for refunding fees to candidates who experience misguidance related to licensing from other sources.

**Method of Payment:** There are three methods of payment for our Regional Training Center.

1. You may register online with credit or debit card at <http://ce-catalog.rutgers.edu/search.cfm>
2. You may send a check or money order to the CESP office via mail. Indicate which site you are attending on your check or money order, but do not include your social security number.
3. You may pay by phone with a credit card by calling the CESP office during regular business hours.

**Payment Type:**  Check  Money Order  Credit Card (online only)

**Site:**  Bridgewater  Hackensack  Newark  Paterson  Mercer  Camden  Rockaway  Online\*

**Payment for (check all that apply):**  80-hour Phase I (\$595)  Phase II (\$490)  Phase III (\$490)  Yr 2 EdTPA Prep (\$435)  
 50-hour Pre-Service (\$280)  45-hour Math (\$370)  45-hour Literacy (\$370)

**Please identify the course start date(s):** \_\_\_\_\_

Please return this completed form along with your payment to:

Alternate Route ♦ Rutgers University—CESP ♦ 80 Cottontail Lane, Suite 410 ♦ Somerset, NJ 08873

### Office Use Only

Entered By: \_\_\_\_\_ Invoice Number: \_\_\_\_\_ Date Received: \_\_\_\_\_

\*Candidates interested in the Alternate Route Online Option should contact the CESP office for eligibility and cost details.